

(Subsidiary of HLL Lifecare Limited, A Government of India Enterprises)
B-14A, Sector-62, Noida, U.P.-201301

Dated: 03/09/2025

HITES - HLL Infra Tech Services Ltd, a subsidiary of HLL Lifecare Limited, under the aegis of MoHFW, a Government of India Enterprise, is specialized in Infrastructure Development, Facility Management, Procurement services, Biomedical Engineering services and Information Technology/ITes services in Healthcare Sector, offers challenging career opportunities. We are looking for experienced professionals to be appointed on Regular / Fixed Term Contract basis for its Offices / Projects across PAN India for following Divisions/Departments as per details given below:

Division/ Department	Post Code	Position / Vacancy details	Essential Edu. Qualification (Regular Course only)	Post Qualification Experience details as on 31/08/2025
Facility Management Division	HITES/FMD- 1/REC/2025	Deputy Manager (FMD) - Regular Basis Vacancy - 2 Positions	Graduate in Engineering / Hospitality / Hospital Management / Hotel Management Or *Diploma in Engineering / Hospitality / Hospital Management / Hotel Management *(03 Years Diploma post 10+2)	Minimum 3 Years for degree Holders / 5 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation.
	HITES/FMD- 2/REC/2025	Deputy Manager (FMD) - FTC Basis Vacancy -4 Positions		Minimum 3 Years for degree Holders / 5 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation
	HITES/FMD- 3/REC/2025	Assistant Manager (FMD)- FTC Basis Vacancy – 3 Positions		Minimum 1 Years for Degree Holders / 3 Years for Diploma Holders of post qualification work experience in managing Soft Services / Administration in any multispecialty hospital / MNC / 3 Star Hotel / Facility Management Organisation required
Finance Department	HITES/FIN- 1/REC/2025	Deputy Manager (Finance)- FTC Basis Vacancy -4 Positions	CA/ICWA	Minimum 3 Years of post-qualification work experience in Infrastructure / Procurement Project Accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors Bills etc.
	HITES/FIN- 2/REC/2025	Assistant Manager (Finance) – Regular Basis Vacancy – 2 Positions		Minimum 1 Year of post-qualification work experience in Infrastructure / Procurement Project Accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors Bills etc. Exposure in handling LCs & Bank Release Orders (Import/Export Accounting).

Division/ Department	Post Code	Position / Vacancy details	Essential Edu. Qualification (Regular Course only)	Post Qualification Experience details as on 31/08/2025
Finance Department	HITES/FIN- 3/REC/2025	Assistant Manager (Finance) - FTC Basis Vacancy – 2 Positions	CA/ICWA	Minimum 1 Year of post-qualification work experience in Infrastructure / Procurement Project Accounting, Finalization of Accounts, Compilation, Tendering, Taxation, Vetting of Suppliers / Contractors Bills etc. Exposure in handling LCs & Bank Release Orders (Import/Export Accounting).
Procurement & Consultancy Division	HITES/PCD- 1/REC/2025	Deputy Manager (PCD) - FTC Basis Vacancy – 4 Positions	Graduate in Engineering / Diploma in Engineering / B. Pharma / MBA	<ul style="list-style-type: none"> Minimum 3 Years - for Degree holders Minimum 5 Years - for Diploma in Engineering / B.Pharma / MBA of post-qualification work experience in Indent Scrutiny, Bid Documentation preparation, Tendering, Bid Scrutiny, Procurement, Materials management, Contract management Evaluation for Procurement of Medical Equipment / Hospital consumable etc. Exposure in Handling GeM and CPP Portal. Experience in Govt. /PSUs is Desirable
	HITES/PCD- 2/REC/2025	Assistant Manager (PCD) - FTC Basis Vacancy -4 Positions		<ul style="list-style-type: none"> Minimum 1 Years - for Degree holders Minimum 3 Years - for Diploma in Engineering / B.Pharma / MBA of post-qualification work experience in Indent Scrutiny, Bid Documentation preparation, Tendering, Bid Scrutiny, Procurement, Materials management, Contract management Evaluation for Procurement of Medical Equipment / Hospital consumable etc. Exposure in Handling GeM and CPP Portal. Experience in Govt. /PSUs is Desirable
Bio Medical Engineering	HITES/BME- 1/REC/2025	Deputy Manager (BME) - FTC Basis Vacancy – 2 Positions	B.E/B.Tech (Bio Medical Engineering/ Electronics & Communication	Minimum 3 Years post qualification experience in handling Bio-Medical Equipment Servicing and Maintenance, Testing & Commissioning & processing of bills of Bio- Medical/Hospital equipment for Hospitals & Healthcare projects.
	HITES/BME- 2/REC/2025	Assistant Manager (BME) - FTC Basis Vacancy -1 Position		Minimum 1 Years post qualification experience in handling Bio-Medical Equipment Servicing and Maintenance, Testing & Commissioning & processing of bills of Bio- Medical/Hospital equipment for Hospitals & Healthcare projects

Division/ Department	Post Code	Position / Vacancy details	Essential Edu. Qualification (Regular Course only)	Post Qualification Experience details as on 31/08/2025
Bio Medical Equipment Maintenance Services	HITES/BMEM- 1/REC/2025	Deputy Manager (BMEM) - Regular Basis Vacancy – 1 Positions	B.E/B.Tech (Bio Medical Engineering/ Electronics & Communication/Electronics and Instrumentation)	Minimum 3 Years post qualification working experience within a Biomedical Engineering Department of a Hospital or Medical Institution in Maintaining, Troubleshooting, and repairing Bio Medical Equipment in Healthcare Facility and Managing of equipment maintenance programs and ensuring compliance with healthcare standards and regulations.
	HITES/BMEM- 2/REC/2025	Deputy Manager (BMEM) - FTC Basis Vacancy – 2 Position	B.E/B.Tech (Bio Medical Engineering/ Electronics & Communication/Electronics and Instrumentation)	Minimum 3 Years post qualification working experience within a Biomedical Engineering Department of a Hospital or Medical Institution in Maintaining, Troubleshooting, and repairing Bio Medical Equipment in Healthcare Facility and Managing of equipment maintenance programs and ensuring compliance with healthcare standards and regulations

Candidates selected against the specified discipline may be posted to other relevant discipline as and when required and vice versa. Postings will be across the country/Overseas locations at the discretion of Management.

Scale of Pay and Upper age limit details:

Positions	Scale of Pay on appointment on Regular Basis	Scale of Pay on appointment on FTC Basis	Upper age limit (as on 31/08/2025)
Assistant Manager (E-0 Grade)	Rs. 30000- 120000/-	Rs. 12600-32500/- (Pre revised IDA pay scale)	37 Years
Deputy Manager (E-1 Grade)	Rs. 40000- 140000/-	Rs. 16400-40500/- (Pre revised IDA pay scale)	40 Years

COMPENSATION PACKAGE:

➤ **Appointment on Regular basis:**

In addition to basic pay of the Scale, the Executives are also entitled to IDA, HRA / Lease Accommodation, Perquisites, Medical Benefits, Performance Related Pay (PRP) etc. as applicable from time to time. Besides, other normal facilities, benefits such as EPF, Gratuity, leave encashment, etc. as per Rules are also available.

➤ **Appointment on FTC basis:**

In addition to Basic pay + Dearness Allowance, the Executives are also entitled for Annual Increment, EPF, Gratuity, Medical reimbursement, leave encashment etc. as per rules.

PROCEDURE FOR APPLYING

- Candidates are required to read the GENERAL INSTRUCTIONS before filling up the online application form.
- Candidates must check their eligibility/ suitability thoroughly before applying.
- Only On-line mode of application will be acceptable.
- Applicants are advised to provide a valid e-mail ID in the applications and should be valid for minimum of one year from the date of this advertisement.

Opening date of Online Application	03/09/2025
Closing date of Online Application	18/09/2025 till 1800 Hours

EDUCATIONAL QUALIFICATION

The qualification which qualifies the applicant should be from National Level institute of repute, recognized Indian universities under the full time/regular scheme only.

Articleship/Internship/Training/dissertation/ Self Employment during Professional courses will not be considered in Post Qualification Experience.

GENERAL CONDITIONS:

- Only Indian Nationals need apply.
- Applicants applying for Regular positions, currently working in PSEs under Central/State Government/ Semi Govt. Organisations or any other autonomous Government organizations, should submit NOC at the time of document verification, failing which the candidate shall not be allowed to appear in the interview and no request from the candidate would be entertained by HITES in this regard.
- Selected candidates, upon appointment, will be on probation as per rules of the company.
- Selected candidates during the period of his/her employment will be required to serve at any location/ office of HITES situated across India.
- Applicants currently working in PSE's under Central/State Government or any other autonomous Government organizations, **applying for Regular positions** must have worked for a **minimum of 2 years as on 31/08/2025 in the immediate lower pay scale** for which the candidate is applying. Applicants currently working in Private Sector / Contractual employment at PSE's under Central / State Govt. or any other autonomous Government Organizations applying for any particular post should have minimum monthly emoluments as per the details below :-

Post Applying For	Candidates currently working in PSE's under Central / State Government or any other autonomous Government Organizations should have minimum 2 years' experience in the immediate lower pay scale as follows:	Candidates currently working in Private Sector / Candidates currently working in PSE's under Central / State Govt. or any other autonomous Government Organizations on Contract basis should have minimum Gross Monthly Emoluments as follows:
Deputy Manager (Regular Basis) (E-1)	Rs. 30000-120000 (IDA) or equivalent	Rs. 50000/-

- Candidates may be considered for a lower post in case they are found otherwise suitable depending on their qualification experience, present position and performance during the interview.
- The cutoff date for considering the age and experience of candidates will be taken as 31/08/2025
- Internal candidates of HITES, currently working in lower scales will also be considered for selection on merit as per the criteria advertised.
- Mere conformity to the job requirements will not entitle a candidate to be called for interview. Instead, depending upon the quantum of response of applications, the Management may, if found necessary, prescribe a competitive written test / personal interview or both or raise the Standard of Specifications to restrict the number of candidates to be called for interview. Depends upon the suitability of the candidates during interview they can be offered lower position for which they have also applied.

- Appointment of selected candidates is subject to verification of credentials, from the concerned authorities as per the rules of the Company.
- Reservations and Age relaxation for different categories are as per Govt. of India rules viz. Age relaxation for SC/ ST-5 Years, OBC-3 Years and PWD-10 Years. Age relaxation can be considered for exceptionally experienced candidates and this shall depend solely on the discretion of Selection Committee.
- Candidates belonging to SC/ST/OBC (non-creamy layer) / PWD / Ex-servicemen category should enclose a copy of the certificate issued by the Competent Authority to that effect in the prescribed format by Govt. (Central / State). In case, the candidate fails to produce the certificate in support of their claim, his/her candidature will not be considered.
- Candidates belonging to OBC category are required to produce the recently obtained OBC Certificate (Non-creamy layer) (not older than 6 months as on the date of advertisement) in the format prescribed by the Government (Central/State), issued by Competent Authority. In case, the candidate fails to produce the certificate in support of their claim, his/her candidature will not be considered.
- Candidates belonging to PWD/Ex-Servicemen are required to furnish attested copies of certificates in support of their claim. In case, the candidate fails to produce the certificate in support of their claim, his/her candidature will not be considered.
- The appointment of selected candidates will be subject to their medical fitness for such appointment based on Medical Examination as per the Directives of the Company.
- No correspondence will be entertained with the candidates not short listed for interview for any enquiry made.
- Incomplete application will be rejected and no correspondence in this regard will be entertained.
- Any corrigendum / addendum / errata in respect of this advertisement shall be displayed only on HITES website www.hllhites.com under the head of 'Careers'. No further press advertisement will be issued. Hence prospective applicants are advised to visit HITES website for latest update with regard to this advertisement.
- Further, HITES reserves the right to cancel / restrict / enlarge / modify the recruitment / selection process of advertised post without any further notice or assigning any reasons whatsoever, if need so arises.
- Management reserves the right to call or not to call any / all of the candidates who have responded against this advertisement.
- Management will not be responsible for delayed receipt / non-receipt of On-line applications.
- The decision of Management regarding selection will be final.
- Court of jurisdiction for any dispute will be New Delhi.

SELECTION PROCEDURE

- Suitable candidates in conformity with the eligibility criteria/experience in the relevant field may be called for selection process. HITES reserves the right to conduct preliminary interview / test/GD etc., as part of selection process depending upon the response of candidates in respect of any of the position as deemed fit by HITES Management.
- Last date of submission of Application is **18th September 2025 (till 1800 Hours)**.